

Name _____

DSB Task Force _____

Checklist

Forms Required to be Completed for CONSULTANT **RENEWALS**:

_____ Email an Electronic copy of your resume/cv to the DSB office mailbox:
osd.pentagon.ousd-atl.mbx.dsb-office1@mail.mil. (include contact
information – your name, address, phone numbers & email address)

_____ OGE Form 450, Executive Branch CONFIDENTIAL FINANCIAL
DISCLOSURE REPORT or approved equivalent

_____ Disqualification Statement (from participating in matters having direct
and predictable effect on certain organizations)

_____ SD Form 436, Conditions of Employment for Experts and Consultants
(recommend you check 1b)

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DSB Consultant “Renewal” Package

1. Email an Electronic copy of your resume/cv to the DSB office mailbox:
osd.pentagon.ousd-atl.mbx.dsb-office1@mail.mil. (include contact
information – your name, address, phone numbers & email address)
2. OGE Form 450 (Fillable) – 2pp Confidential Financial Disclosure
http://www.usoge.gov/pages/forms_pubs_otherdocs/fpo_files/forms/fr450fill_00.pdf
3. Disqualification Statement – 1pp
Employment by DoD is a public trust ... disqualifies from participation in matters
affecting affiliations disclosed on financial disclosure report
4. SD Form 436 – 1pp (recommend you check 1b)
Conditions of Employment for Experts and Consultants (Conditions for Salary
Compensation)
http://www.dior.whs.mil/icdhome/forminfo/WWWINFO_1Page1221.htm